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## **APPLICATION FOR WATER SERVICE**

This application shall be submitted to the LaGuardo Utility District (LUD) office for initial hydraulic review. Supplemental information may be requested to aid in the assessment of your request. The information exchanged between LUD and the applicant throughout this application process shall not be interpreted or implied as a guarantee of serviceability. **A non-refundable Application Plan and Review Fee of \$1,250 is due upon application submission.** All relevant fees will be identified to the Applicant by the LUD after the initial review of the Application for Water Service. Charges and fees related to additional water service information may be required. This may include, but is not limited to, letter of availability, fire flow test, hydraulic modeling review, and engineering evaluation for off-site improvements.

### **Relevant Definitions:**

1. Residential Service – Water service provided for domestic or irrigation purposes in a residential area and is not considered a commercial service.
2. Commercial/Industrial Service – Water service provided to a customer for use in the promotion of a business or business product that is a source of revenue or income to the customer or others using the premises.
3. Subdivision – The division of a tract or parcel of land into two (2) or more lots, sites, or other divisions or any division of five (5) acres or less for the purpose, whether immediate or future, of sale or building development, and includes re-subdivision and when appropriate to the context, relates to the process of re-subdividing or to the land or area subdivided.

### **Provide the following information:**

1. The Developer and Developer's engineering team must contact LUD and MAC Water LLC (MW) to schedule a pre-application meeting.
  - a. Email [jhardin@laguardoutility.com](mailto:jhardin@laguardoutility.com) and [amcelhenny@macwater.net](mailto:amcelhenny@macwater.net) to confirm date.
  - b. LUD and MW will not begin work prior to the meeting.
2. Provide a Preliminary Site Layout in .pdf format that, at a minimum, reflects site layout including but not limited to roads, lots, buildings, rights-of-way, utilities, key map, etc. Site Layout shall be provided at a Scale not less than 1"= 100'.
  - a. The Developer is responsible for submitting the County/City approved plans to LUD as soon as possible. Water line designs will not begin until approved plans are received.
  - b. The Developer is responsible for submitting revised plans to the District after receiving all necessary approvals.
  - c. The District reserves the right to halt construction and/or charge additional fees if approved water line designs are based on an outdated electronic drawing file.
3. Select the type of water service you are requesting:
  - a. ☐ Residential Service
  - b. ☐ Commercial/Industrial Service

4. Are you requesting water service for a residential subdivision (parcel divided into 2 or more lots)?
- ☐ Yes
    - Record # of Lots to be Served \_\_\_\_\_,
    - Subd. Phase \_\_\_\_\_,
    - Total Phases \_\_\_\_\_.
  - ☐ No, my request is for one (1) residential lot with residential water usage.
  - ☐ No, my request is related to commercial/industrial service or a residential multi-unit complex.

**NOTE: If you selected "b." for Item No. 3 then skip to Item No. 5 and complete the application from there.**

5. If you are requesting commercial/industrial service or for residential multi-unit complex then complete the following:
- Provide Number of Buildings to be Constructed \_\_\_\_\_.
  - Provide Type of Buildings to be Constructed \_\_\_\_\_.
  - Provide Use of Buildings to be Constructed \_\_\_\_\_.
  - Multi-unit Complex (# of Units) \_\_\_\_\_.

6. Total Water Demand Requirements (Provide all that apply):
- Commercial/Industrial \_\_\_\_\_ gpd.
  - Fire Sprinkler \_\_\_\_\_ gpd.
  - Irrigation \_\_\_\_\_ gpd.
  - Residential (assume 200 gpd per metered customer) \_\_\_\_\_ gpd.

7. Fire Flow Requirements
- The following information must be provided by either the Wilson County Fire Marshal or the City of Lebanon Engineers. Please fill in the blanks below and **ATTACH A PDF COPY OF EMAIL OR OTHER CORRESPONDENCE RECEIVED FROM WILSON COUNTY OR CITY OF LEBANON.** System Analysis will not begin until this information is received.
    - Required Fire Flow: \_\_\_\_\_
    - Time Requirement: \_\_\_\_\_
    - Required Hydrant Spacing: \_\_\_\_\_
    - Contact Information: \_\_\_\_\_

Wilson County Fire Marshal  
Daniel Cowan  
Fire Marshal  
Wilson County EMA  
110 Oak Street  
Lebanon, TN 37087  
firemarshal@wilsonema.org  
Office: (615) 444-8777 Ext.8

City of Lebanon Engineers  
Ashley Freidberg  
(512) 992-4422  
[Ashley.Freidberg@lebanontn.org](mailto:Ashley.Freidberg@lebanontn.org)  
Scott Adkisson  
(615) 829-4918  
[Scott.adkisson@lebanontn.org](mailto:Scott.adkisson@lebanontn.org)

8. Site Information for Proposed Water Service Location: Primary Contact ☐ Yes ☐ No
- Site Owner Name \_\_\_\_\_.
  - Site Address \_\_\_\_\_.
  - Site Owner Telephone No. \_\_\_\_\_.
  - Site Owner Email Address \_\_\_\_\_.
  - Geographic Coordinates: \_\_\_\_\_ ° \_\_\_\_\_ ' \_\_\_\_\_ " N \_\_\_\_\_ ° \_\_\_\_\_ ' \_\_\_\_\_ " W
  - Residential Subdivision Name (if applicable) \_\_\_\_\_.
  - Commercial Development Name (if applicable) \_\_\_\_\_.

9. Developer Information (If applicable): **Primary Contact** ☐ Yes ☐ No

- a. Company Name \_\_\_\_\_.
- b. Representative/Contact Name \_\_\_\_\_.
- c. Address \_\_\_\_\_.
- d. Telephone No. \_\_\_\_\_.
- e. Email Address \_\_\_\_\_.

10. Developer's Engineer Information (If applicable): **Primary Contact** ☐ Yes ☐ No

- a. Company Name \_\_\_\_\_.
- b. Representative/Contact Name \_\_\_\_\_.
- c. Address \_\_\_\_\_.
- d. Telephone No. \_\_\_\_\_.
- e. Email Address \_\_\_\_\_.

## 11. Application is being submitted by:

- a. ☐ Site Owner
- b. ☐ Developer
- c. ☐ Developer's Engineer
- d. ☐ Other

If you selected "Other", provide the following contact information: **Primary Contact** ☐ Yes ☐ No

- a. Name \_\_\_\_\_.
- b. Relationship to Site Owner/Applicant \_\_\_\_\_.
- c. Address \_\_\_\_\_.
- d. Telephone No. \_\_\_\_\_.
- e. Email Address \_\_\_\_\_.

Upon receipt of completed application and service fee, the initial hydraulic evaluation process will begin. I further understand that there will be no agreement on the part of the LaGuardo Utility District to provide water service or approval of construction of water line extensions or upgrades until a contract has been approved and executed between the LaGuardo Utility District and the Applicant. Said contract will provide the amounts, schedule of payment of fees and consultant costs for design and permitting of all on-site and off-site improvements, if any. The Contract will be a basis for the condition of services including provisions pertaining to easements and general conditions.

**Note: Failure to provide complete and accurate information for the questions listed above can result in delay or rejection of the Application for Water Service.**

**Applicant or Applicant's Representative:**

**Print Name** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_